

**City of Los Angeles
Department of City Planning**

Affidavit of Mailing

Case Number: ENV-2019-7526-SCPE: 1400 N. Vin.

This Affidavit concerns (check one of the following):

- ☐ **Public Hearing**
- ☐ **Staff Report / Appeal Staff Report**
- ☐ **Determination / Letter of Decision (LOD)**

I, Craig Sommer, certify that I am an employee of the City of Los Angeles, on 7-9-21 mailed, postage prepaid, to the applicant
(Date)

and all parties required by the Municipal Code, as indicated below, on the case indicated above, a true copy of which is attached:

Public Hearing

Check Recipients Below:

- ___ Owner, Applicant and Representative
- ___ Abutting Property Owners
- ___ Abutting Property Owners and Tenants
- ___ 500-foot Radius
- ___ HPOZ or DRB Board
- ___ Council Office No. _____
- ___ Certified Neighborhood Council
- ___ _____
- ___ 100-foot Coastal Notice
- ___ Group Coastal Notice
- ___ State Coastal Commission
- ___ Adjacent City/ies
- ___ Los Angeles Unified School District
- ___ Caltrans
- ___ Other _____

**Staff Report / Appeal /
Determination / Letter of Decision**

Check Recipients Below:

- ___ Owner, Applicant and Representative
- ___ Abutting Property Owners
- ___ Abutting Property Owners and Tenants
- ___ Persons who signed in at the hearing
- ___ Persons who requested notice in writing
- ___ Council Office No. _____
- ___ Certified Neighborhood Council
- ___ _____
- ___ Department of Building and Safety
- ___ Community Redevelopment Agency
- ___ Other _____

Staff Signature